

St. Mary's County Department of Social Services  
Board of Directors Meeting  
April 22, 2014

**Attendance:**

The regular meeting of the Board of the St. Mary's County Department of Social Services was held on April 22, 2014. Board members in attendance were: Wanda Brown, Chairperson; Susie Fowler; Ella Somerville; and Richard Buckler. Absent: Cynthia Brown; Pamala Emplit; Lynn Fitrell; Veda Willis; Leisha Wood. Also in attendance: Jeanne Schmitt, Assistant Director for Services; and Kevin Corrigan, Assistant Director for Program Performance and Child Support.

As a quorum was not present no business was conducted.

**Education Session:** Kevin Corrigan, Assistant Director for Program Performance and Child Support presented an overview of the Child Support Enforcement Program. Child Support is tasked with locating, establishing orders, enforcement of orders, and collection. The agency presently has 4897 child support cases. Child Support is staffed by one supervisor, eight child support specialist—two intake, one locator, and five case managers. Currently 68% of the caseload pay support. The application fee for filing for child support is \$25. Each case receives a three year review automatically. Handouts were provided.

**Chairperson's Report:**

Attendance—Ms Brown opened a discussion on attendance as no business can be conducted without a quorum. The By-laws state that if a member is not present for at least 50% of the meetings, the Chairperson can assume they have resigned.

**Director's Report:**

Ms. Schmitt, Assistant Director of Services, spoke on a community health issue—infant sleeping arrangements. The agency is looking into more ways to increase awareness of its importance.

**New Business:**

The meeting adjourned at 6:00 p.m.

The next meeting will be May 27, 2014.